



Skate Ontario

The Huntsville Skating Club Testing/Assessing Policy & Procedures

Star 1-5

- Tests will be assessed on session by the skaters' base coach
- At the beginning of each month a coach may open a test summary sheet to complete tests. These are to be handed into the Assessment Co-Ordinator at the end of each month so that the tests can be entered into Skate Canada. All test sheets, summary sheets and SC numbers can be found in the test sheet binder in the Don Lough Club room.
- The Coach will ensure that the skater is prepared for the specific test by following the Skate Canada testing to Standard.
- The Coach will ensure the skater is in good standing before proceeding with any test.
- The Coach will reach out to the parent to let them know that their skater is ready to test, identifying the specific test(s) and the \$12.00 Skate Canada fee/test associated with testing. The coach will also inform the parent that the fee needs to be e-transferred to the club at huntsvilleskatingclub@gmail.com before tests can be assessed. In the body of the e-transfer the parents should include the words TEST FEE and the skater's name.
- The above notice must be sent with at least a weeks' notice before they are being assessed by their Base Coach.
- Along with that notice the coach will email the club and the Assessment Co-Ordinator the name (s) of skater's testing, what test and the fee associated with those tests.
- Once the club receives and processes payment, the club will email the coach, the Assessment Co-Ordinator, and the Treasurer of payment. **Tests will not be assessed without payments being processed.**
- Once the coach is notified of the processed payment, the coach will notify the parent of the scheduled day the skater will be tested.
- The skater must wear proper skating attire when being tested. A skating dress or skirt, tights, along with skater's club jacket and/or a NON hoodie style sweater for girls and non-jogging style pants and NON hoody style sweater or



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club jacket is required for boys. Hair should be tied back and be neat and tidy. If proper skating attire is not owned, please speak to your coach or a board member to check out our Buy & Sell.

- Dances can be assessed as a solo, shadowing or with a partner (when available). FreeSkate programs will be tested with a clear ice, with the skaters being asked to stay to the boards during the time of the test.
- All questions about your child's progress and/or progression should go to your Skater's base coach. Please ask a board member or email the club at huntsvilleskatingclub@gmail.com for questions about testing procedures.

Star 6-Gold (High Tests)

- Tests are assessed by a judge that is booked by the Assessment Co-Ordinator on specific days throughout the season (usually December & March/April)
- The Assessment Co-Ordinator will email other northern clubs inviting them to participate in our test day when applicable.
- The Coach will ensure that the skater is prepared for the specific test(s) by following the Skate Canada testing to Standard.
- The Coach will ensure the skater is in good standing before submitting the test.
- The Coach(s) will submit their skater's name and tests to be assessed to the Assessment Co-Ordinator on time, date given by Assessment Co-Ordinator.
- A pull date will be given by the Assessment Co-Ordinator's to the coaches. The coaches will notify the Assessment Co-Ordinator of any tests that need to be pulled by the given date.
- All Star 6-Gold tests will be completed on clear ice during the StarSkate regular session times.
- When the Assessment Co-Ordinator receives the completed test sheets from the judge, they will be given to the skater's base coach to review prior to giving them to the skater.
- Test fees are \$12.00/test plus hospitality (mileage, supper & gift card), administration fee (Skate Ontario Assessment fee) & ice costs (if not completed on regular session ice). The club will subsidize 50% of the hospitality fee for HSC skaters.

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